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**NOTICE TO PROPOSERS**

Notice is hereby given that The City of Oklahoma City (“City”) and Oklahoma City Employee Retirement System (“Contracting Entity”) will receive proposals at the **OFFICE OF THE CITY CLERK, 200 North Walker Avenue, Oklahoma City, Oklahoma 73102** through its Electronic Bidding System until 4:00:00 p.m. CDT, on the 4<sup>th</sup> day of June 2025, for the following:

**Title: Pension Management System**

**Proposal Number: RFP-OCERS-001**

**Electronic Bidding System:** Bidnet <https://www.bidnetdirect.com/oklahoma/cityofoklahomacityandtrusts>

**Pre-Proposal Conference:** Not Applicable for this RFP

**Online Audio and Video**

Teams Meeting Web Address: N/A

Meeting ID: N/A

Meeting Passcode: N/A

**Phone call with Audio only: N/A**

Dial: N/A

United States, Oklahoma City

Phone conference ID: N/A

**Question-and-Answer Period:** Proposers may submit questions through the Electronic Bidding System up to: May 29<sup>th</sup>, 2025 at 12:00 PM CDT.

**Contacts:**

**Contracting Entity:**

Oklahoma City Employee Retirement System

The City of Oklahoma City (“City”)

**Buyer(s):**

Luke Short

[luke.short@okc.gov](mailto:luke.short@okc.gov)

Shelly Garretson

[shelly.garretson@okc.gov](mailto:shelly.garretson@okc.gov)

**City Clerk**

[CityClerk@okc.gov](mailto:CityClerk@okc.gov)

**Invoices:** [cityinvoices@okc.gov](mailto:cityinvoices@okc.gov)

**Contract Duration:** The Professional Services Agreement shall be for 5 years(s).

**Renewal Option (if any):** Option to renew for 1 additional 5-year period(s).

**Governing Law:** Oklahoma law and venue state or federal court in Oklahoma County, Oklahoma.

**Insurance, Bonds, Warranties Required (if any):** See Special Provisions.