

**Published in the Journal Record April 9, 2025 and April 16, 2025**  
**NOTICE TO PROPOSERS**

Notice is hereby given that Central Oklahoma Transportation and Parking Authority (“Contracting Entity”) will receive proposals at the **OFFICE OF THE CITY CLERK, 200 North Walker Avenue, Oklahoma City, Oklahoma 73102** through its Electronic Bidding System until 4:00:00 p.m. CST, on the 30th day of April 20 25, for the following:

**Title:** HR CONSULTANT SERVICES

**Proposal Number:** COTPA RFP-25-007

**Electronic Bidding System:** Bidnet <https://www.bidnetdirect.com/oklahoma/cityofoklahomacityandtrusts>

**Pre-Proposal Conference:** Not Applicable.

**Question-and-Answer Period:** Proposers may submit questions through the Electronic Bidding System up to: April 24th at 12:00 pm

**Invoices:** [embark.finance@okc.gov](mailto:embark.finance@okc.gov)

**Contacts: Contracting Entity:** Central Oklahoma Transportation and  
Parking Authority (COTPA)  
dba EMBARK  
2000 South May Avenue  
Oklahoma City, OK 73108  
Phone: (405) 297-3492  
Fax: (405) 297-2111

**Buyer(s):**  
Elijha Straw  
[Elijha.straw@okc.gov](mailto:Elijha.straw@okc.gov)  
  
Jeri Mansour  
[Jeri.mansour@okc.gov](mailto:Jeri.mansour@okc.gov)  
  
City Clerk  
[CityClerk@okc.gov](mailto:CityClerk@okc.gov)

**Contract Duration:** The Professional Services Agreement shall be for 3 years.

**Renewal Option (if any):** Option to renew for 2 additional 1-year periods.

**Governing Law:** Oklahoma law and venue state or federal court in Oklahoma County, Oklahoma.

**Insurance, Bonds, Warranties Required (if any):** See Special Provisions.