

The City of OKLAHOMA CITY

FIRE STATUS CHECK INSPECTION REQUIREMENTS

Property fires are never planned. Let our staff help put you back on the path to recovery! Call us at 405-297-2525 today.

AFTER THE FIRE

Your local fire department has extinguished the fire and your power and utilities have been turned off, what happens next?

- Maintain the life safety of you and your loved ones.
- Contact your insurance provider.
- Contact the Oklahoma City Development Center at 405-297-2525 to schedule a "Fire Status Check" free of cost.

ESSENTIALS TO PROVIDE

A fire status check is required to verify the extent of damage and whether the extent of the repair may require a permit for construction.

- \Box Property address and apartment or unit #.
- $\hfill\square$ Owner and applicant contact information.
- □ Description of where the fire originated within the structure.

DURING INSPECTION

- An inspector will attempt to make contact prior to arriving on site.
- Access must be given to perform the required inspection.
- The inspector may ask additional questions during the inspection.

AFTER INSPECTION

• The inspector will update our files with the results of the inspection and notice of results will be provided to the property owner.

• Building, Electrical, Plumbing, or Mechanical permits may be required depending on the extent of damage to such materials.

IF PERMITS ARE REQUIRED

If permits are required as a result of the inspection, the applicant or owner will be notified of which trade work must be involved.

- All Mechanical, Electrical, and Plumbing trade work must be performed by a Licensed and Registered contactor within the City of Oklahoma City.
- Structural and framing repairs to a singlefamily residence may be performed by either a contractor or the homeowner where a "Homeowners Insurance Exemption" form is provided.
- Once all work and required permits and inspections are completed, power and utilities may be restored.

FREQUENTLY ASKED QUESTIONS

- Any files required for permit should be uploaded as PDF.
- Files should be uploaded as one combined file where possible.
- Submit your permit and files at <u>www.okc.gov/access</u> or visit us in person at 420 W. Main Street, 1st floor Oklahoma City, OK 73102.
- Call us at 405-297-2525 for general questions and information.